



NCG Sustainability Policy 2015

Date approved:	29 th January 2015
Review Date:	29 th January 2018
Approved by:	Executive Board
Responsible Manager(s):	Jeff McCall Director of Property
Services	
Group Executive Lead:	Dominic Palleschi, Group Director
	Finance & Estates
Accessible to Staff / Learners / Clients	Yes

1. Consultation

Consultation undertaken with:-

• NCG Group Services	Yes
• Newcastle College	Yes
• West Lancashire College	Yes
• The Intraining Group	Yes
• Rathbone	Yes
• Newcastle Sixth Form College	Yes
• Kidderminster College	Yes

2. Applicability of NCG Sustainability Policy to the organisation

This policy applies to:-

• NCG Group Services	Yes
• Newcastle College	Yes
• West Lancashire College	Yes
• The Intraining Group	Yes
• Rathbone	Yes
• Newcastle Sixth Form College	Yes
• Kidderminster College	Yes

3. Scope and purpose of the policy

NCG is committed to ensuring sustainability is a key requirement across all of its activities which is understood and engaged in by all stakeholders who interact with NCG.

This policy addresses this challenge within an overarching framework which has 3 guiding principles: -

- 1) Prevention of pollution
- 2) Complying with all relevant legislation
- 3) Measurable continuous improvement

In this context, sustainability is taken to mean

“Responsible and pro-active decision-making and innovation that minimises negative impacts and maintains balance between ecological resilience, economic prosperity and social vibrancy now in and in the future”

4. Policy Statement

NCG will provide access to appropriate environmental guidance for all our employees, students and subcontractors to encourage them to support our sustainability commitment.

NCG will identify, monitor, record and minimise all key aspects of its operations that could result in an adverse impact on the environment. This will include discharges to water, land and air emissions.

NCG Divisions will identify and provide adequate human and financial resources required to implement Environmental Management Systems which are most relevant to each division and encourage progress in each division taking their starting point and specific circumstances into account.

The above actions will support a culture of continuous improvement in 3 key areas:-

Estates Management. Including energy use, carbon management, water use, pollution prevention, waste management and reduction, building improvements including renewables, biodiversity

Sustainable Procurement and Supply. To include supply chain engagement, ethical and fair procurement, sustainable and innovative Information Communication Technology, contractor engagement, recycled and recyclable materials, reducing waste including packaging and food waste.

Engagement. Including engagement of staff, learners, partners and stakeholders by making available relevant training and providing support and guidance, awareness

raising leading to behaviour change to embed sustainability into the culture of the NCG.

5. Implementation of this Policy

NCG Sustainability Management Group

Assessing the effectiveness of our Sustainability Policy will be undertaken by the NCG Sustainability Management Group. This group will meet annually at the beginning of the academic year and will be chaired by the Director of Group Property Services.

The membership of the group includes appropriate representation from all the divisions. Its main function is to provide leadership and commitment to sustainability. It will assist the divisions in delivering the aims of this policy. The Management group will be informed by environmental information provided by the divisions via an annual review. Plans, targets and updates, highlighting results and achievements as well as further opportunities for improved sustainability will be considered by the Group. This will in turn ensure the aims of the policy are successfully monitored.

Divisional Groups

Newcastle College
Newcastle Six Form College
West Lancashire College
Kidderminster College
Rathbone
The Intraining Group
NCG Group Services

The divisional groups will be responsible for planning, setting appropriate local targets and implementing changes within their sphere of influence. These groups will meet a minimum of 3 times per annum, operate with agreed terms of reference and be supported by the NCG Head of Safety, Health and Environment and the NCG Sustainability Coordinator. The main activities will consist of gathering environmental information, target setting, supporting campaigns and initiatives and informing the Sustainability Management Group of successes and barriers to progress and most importantly embedding sustainability into the culture of NCG

6. Policy Review

The review of the policy will be carried out every 3 years by the NCG Sustainability Management Group.

Appendix I

Composition of Sustainability Groups

Below is the required composition of groups, although wider membership is actively encouraged especially where an individual has specialist knowledge or an enthusiasm for sustainability.

NCG Sustainability Management Group

Chaired by: Director of Estates
Group Head of Health, Safety and the Environment
Sustainability and CRC Coordinator
Representatives of each of the divisional and Group Services groups

Divisions

Chaired by: Principle/MD
Sustainability and CRC Coordinator
Divisional Head of Health and Safety
Divisional Head of Estates
Members of SLT/SMT

Representatives of...
Curriculum development
Quality
Staff
Students

Group Services

Chaired by Group Director of Estates
Sustainability and CRC Coordinator
Head of Group Health and Safety and Environment
Plus....

Director of IT
Director of Procurement
Director of Marketing
Director of Quality
Director of Bidding
Director of Finance
Director of HR
(or their representatives)