

Date: Thursday 24th October 2019
Time: 12:30–15:30
Venue: Edinburgh Napier University
Resources: [Available here](#)

MINUTES: Sustainable Procurement Topic Support Network Meeting

Attendees:

Alexis	Heeren	The University of Edinburgh
Barbara	Morton	Sustainable Procurement Ltd
Charles	Kennedy	City of Glasgow College
Christopher	McLeish	Scottish Government
Claire	Guerin	Zero Waste Scotland
David	Stutchfield	University of St Andrews
Frances	Petrie	Scottish Government
Jamie	Simpson	Glasgow Caledonian University
Jamie	Pearson	Edinburgh Napier University
Jenny	Fausset	SSN
Jill	Burnett	EAUC-Scotland
Kate	Murray	Edinburgh Napier University
Lucy	Crockett	SSN
Peter	Hayakawa	The University of Edinburgh
Robbie	McCaig	Heriot-Watt University
Sonya	Peres	EAUC-Scotland
Spela	Raposa	Zero Waste Scotland

Apologies:

Andrew	Tennant	SRUC
Elizabeth	Vander Meer	University of Edinburgh
Laura	Muir	APUC
Stephen	Connor	APUC

	SUMMARY OF DISCUSSIONS	ACTIONS
1	<p>Welcome, Apologies and Introductions <i>Kate Murray, Co-Convener, Edinburgh Napier University</i></p> <p>Everyone was welcomed to the event and asked to introduce themselves and share a project they are working on.</p>	
2	<p>Overview of HESCET Tool & Defra Methodology <i>Kate Murray, Co-Convener, Edinburgh Napier University</i></p> <p>The Higher Education Supply-Chain Emissions Tool (HESCET) was developed a number of years ago to enable consistent reporting of scope 3 emissions across the FHE sector.</p> <p>ARUP developed the tool using the Defra methodology which is spend-based so annual spending can be used to estimate procurement emissions.</p> <p>The data has been used for HESA & Public Bodies Climate Change Duties (PBCCD) reporting. It takes Proc-HE classifications spend data and estimates the emissions for each activity. There are 75 different emissions factors for products/services.</p> <p>Stephen Connor from APUC produces a report every January for each institution.</p> <p>The main limitation is that spend-based data assumes higher spend equals higher emissions which is not necessarily the case.</p> <p>APUC are currently reviewing this. Considering asking suppliers for the data in framework agreements & looking at updating the emissions factors in the tool.</p> <p>Questions</p> <p>JP: Has never used it to report as it is great to have an idea to scale of emissions but feel it's not accurate enough. It will also increase footprint hugely and baseline will need to be revised.</p> <p>SFC have grant to enable institutions to work with suppliers to improve this. Great to hear that suppliers are being asked to provide emissions data but would need to be assured about the quality of the figures. Also feel it is important that every institution uses the same factors for consistency.</p> <p>CG: Would like to see the tool as Zero Waste Scotland (ZWS) are looking at their own procurement emissions. Are you asking suppliers to adhere to an ISO methodology?</p> <p>DS: University of St Andrews don't report in PBCCD as the figures aren't available in time for the 30th Nov deadline. KM will ask about this to see if it is possible to bring the release forward.</p>	

<p>3</p>	<p>Understanding Scope 3 Emissions from Procurement at Edinburgh The Start of Our Journey</p> <p><i>Alexis Heeren, Supply Chain Programme Manager & Peter Hayakawa, Procurement Policy Officer</i></p> <p>Currently looking to refine understanding of University of Edinburgh procurement emissions from supply chain. Procurement is not included in the Zero by 2040 target but is mentioned in the Climate Strategy.</p> <p>The university is not currently reporting procurement emissions but is looking at the GHG Procoto as methodology to compliment spend-based data. Looking to see if they can acquire the data they need to do proper calculations and then look at how the data compares.</p> <p>Pilot project will focus on areas thought to be high – deliveries (labs & stationary), construction & food.</p> <p>Really good data on travel (spilt by school) and TUCO has a great new food calculator</p> <p>Working with Geosciences Department on whole life costing and a group of students are going to do a 10 week project on Scope 3 emissions.</p> <p>Also looking at carbon pricing as we are allowed to add a price on carbon impact but almost nobody is doing it.</p> <p>Ecometrica are going to produce new factors for 15 categories of procurement spend which can be used to compare the data.</p> <p>Questions/comments</p> <p>BM: Scottish Government are also revamping their sustainable procurement tools. Working with lots of different partners to take this forward.</p> <p>PH: Students could possibly come to the next TSN to present progress</p> <p>DS: University of St Andrews has mapped office deliveries to set days but because we are not measuring the carbon we can't measure the reductions.</p>	
<p>4</p>	<p>Reporting Procurement Emissions at the University of St Andrews</p> <p><i>David Stutchfield, Sustainability Manager</i></p> <p>At the University of St Andrews our Scope 3 emissions are generally quite consistent and not reducing as much as Scope 1 & 2.</p> <p>We are looking at how we can achieve net zero by 2045 and expanding the scope of reporting – adding procurement and commuting with increase our footprint by 60% and international student travel will add more.</p>	

	<p>We don't currently request supply-chain data but are working with Carbon Credentials who use Quantis Suite to calculate procurement emissions.</p> <p>Once we start awarding contracts on carbon footprints suppliers will start reducing the impact of their products and services.</p> <p>Some examples we are currently trialling:</p> <ul style="list-style-type: none"> • Food procurement tender clauses require suppliers to provide carbon footprint data from operations and supply chain. Asking for data monthly and an annual report. • Asking for data to be supplied in a way that menus can be labelled with carbon intensity. • Energy based procurement – scoring criteria 65% quality and 35% energy lifecycle cost <p>Concerned that small suppliers won't be able to provide the information so would like to provide tools for them to access. We have also consolidated food deliveries and are working with local farmers to piggyback on the larger contract deliveries.</p> <p>Questions</p> <p>BM: Are food procurement clauses linked to performance?</p> <p>DS: Yes sometimes. We would like to see these clauses rolled out across all contracts. The NHS are working on this so we need to work collaboratively and look at the tools being used across Europe.</p>	
5	<p>Climate Emergency & Public Procurement <i>Barbara Morton, Sustainable Procurement Ltd</i></p> <p>This is still a work in progress and therefore can't present the results yet. Scotland's response to the climate emergency – we are going to mobilise the £11 billion public sector spend to address climate emergency and the circular economy.</p> <p>National Performance Framework – can we do carbon alongside thriving & innovative business, human rights etc</p> <p>Public Procurement can be moved up the agenda and there are a whole lot of things that we can deliver on the back of it and if we are smart in our response then we will begin to get recognition for the multiple objectives that public procurement can deliver.</p> <p>Private Sector has a wealth of experience in doing this science-based targets, Danone milk value chain, Ikea circular economy, BT hybrid methodology combined processed based lifecycle analysis (PBLCA) and environmentally extended input-output analysis (EEIO)</p>	

	<p>Scope 1 &2 data can be validated though the Carbon Disclosure Project.</p> <p>It is really important to collaborate and standardise the methodologies</p> <p>Scottish Government has a forum on sustainable procurement.</p> <p>Would be good to collaborate with the private sector - hundreds of companies are already using internal carbon pricing.</p> <p>Mature dialogue with key market. We will if you will – If UK Government is serious then they need to raise the bar to stimulate the market to do it. The market is willing and able.</p> <p>Why don't we add this to our forward plans and speak to suppliers far in advance and have a dialogue of what is possible in terms of new products and services to get us to net zero.</p> <p>When you put your targets on the table the more far sighted companies will work with you to achieve it and</p> <p>Category strategies must be prioritised based on where we can deliver maximum carbon benefit</p> <p>Scottish Government is currently undertaking a review of sustainable procurement tools. There will be regional workshops (19th Nov Glasgow, 20th Nov Edinburgh, 21st Nov Aberdeen). Contact scottishprocurement@gov.scot for further information.</p> <p>Great examples in construction – tier one suppliers have said if only you would ask us!</p> <p>Whole-life value and whole-life costing must be embedded and it is important to look at these imported emissions not just the territorial ones.</p> <p>Avoided emissions are also very important and fit into the procurement hierarchy.</p>	
6	<p>Discussion on Consultation Proposals <i>Jenny Fausset, SSN</i></p> <p>The Role of Public Sector Bodies in Tackling Climate Change Consultation is open until the 4th Dec and we need to feedback these ideas through it.</p> <p>The Scottish Government is proposing to remove the current section on procurement. Lots of scope to make really good changes going forward to so please respond.</p>	
7	<p>EAUC Update</p> <p><i>Jill Burnett, Carbon & Estates Project Officer, EAUC-Scotland</i></p> <ul style="list-style-type: none"> EAUC Scope 3 Working Group – Next meeting 14th Nov contact fgoodwin@eauc.org.uk for details. 	

	<ul style="list-style-type: none"> • Scotland Conference 2019 will be held on the 26th November in the Lighthouse, Glasgow. We will be looking at some of the more controversial and challenging issues facing sustainability professionals within FHE today: setting meaningful carbon reduction targets, addressing academic travel, getting a handle on procurement emissions, making plastic-free pledges and carbon offsetting. • Green Gown Awards are coming to Scotland for the first time that evening in the Glasgow Science Centre. 	
8	<p>AOCB</p> <p>ProCirc – Intereg North Sea Region Project</p> <p><i>Spela Raposa, Zero Waste Scotland</i></p> <p>Circular procurement project looking to combat climate emergency through procurement. Transnational – one of 11 partners. Key areas construction, ICT, furniture & textiles. In Scotland mostly looking at public sector if you have any innovative projects please get in touch and ZWS can support.</p> <p>Further details on eflyer.</p>	
9	<p>Next meeting ideas</p> <p>Please e-mail any suggestions for topics or speakers at our next meeting to jburnett@eauc.org.uk.</p> <p>PH: Would like to continue this conversation as it is so complex and this is one of the only forums for collaborative work – perhaps a workshop element?</p>	
10	<p>Thanks and close</p>	