

Date: Wednesday 12th December 2018
Time: 10:30-12:30
Venue: University of Dundee
Resources: [Available here](#)



MINUTES:

EAUC-S Travel and Transport Topic Support Network

Attendees:

Jackie	Beresford	JB	Dundee and Angus College
Tanya	Cairn	TC	University of Stirling
Mathew	Charnley	MC	Queen Margaret University
Emma	Crowther	EC	The University of Edinburgh
Trudy	Cunningham	TC	University of Dundee
Marie	Ferdelman	MF	The University of Edinburgh
Georgi	Gushlekov	GG	University of Glasgow
Andrea	Habeshaw	AH	University of St Andrews
Samantha	Hartley	SH	EAUC-Scotland
Valentin	Jeanjean	VJ	Cycling Scotland
Michael	Kemp	MK	Glasgow Caledonian University
Don	Kent	DK	Act TravelWise
Rona	MacNicol	RMacN	University of Strathclyde
Clement	McGeown	CMcG	University of Strathclyde
Graham	McQueen	GM	Paths for All
Kate	Murray	KM	Edinburgh Napier University
Christopher	Osbeck	CO	University of Aberdeen Merry Scott
Merry	Scott	MS	Consulting/Liftshare
Julie	Vinders	JV	SEStran
David	Wray	DW	Grease Monkey Cycles

Apologies

Sam	Robinson	Love to Ride
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SUMMARY OF RESOURCES

- **Smart Parking with Liftshare** – Merry Scott (ACT Travelwise Convenor)
 - Presentation available on [Sustainability Exchange resource page](#)
 - [Contact Merry Scott](#) for more information
- **New Cycling Infrastructure Products & Services** – David Wray (Grease Monkeys)
 - Presentation available on [Sustainability Exchange resource page](#)
 - [A long term vision for active travel in Scotland by 2030 \(Transport Scotland\)](#)
 - Contact [David Wray](#) for more information.
- **Smarter Choices Smarter Places (SCSP) Funding** - Graham McQueen (Paths for All)
 - Presentation available on [Sustainability Exchange resource page](#)
 - Contact [Graham McQueen](#) for more information
- **Reallocating existing resources through partnership working : The “Unicycles” pool bikes example from the University of Edinburgh and Cycling Scotland** – Emma Crowther (UoE), Valentin Jeanjean (Cycling Scotland)
 - Presentation available on [Sustainability Exchange resource page](#)
 - Contact [Valentin Jeanjean](#) for more information
- **Update from ACT Travelwise board** – Don Kent (ACT Travelwise)
 - [AGM](#) – 31st January, Birmingham
 - Contact [Don Kent](#) for more information

	SUMMARY OF DISCUSSIONS	ACTIONS
1	<p>Welcome, Apologies and Introductions</p> <p><i>Trudy Cunningham, Waste Management TSN Convener / University of Dundee</i></p> <p>Everyone was welcomed to the event and invited to introduce themselves to the room.</p>	
2	<p>Smart Parking with Liftshare – Merry Scott (ACT Travelwise Convenor)</p> <p>Liftshare is a liftsharing database for one off or regular commutes. It is free for individuals to join, even if your organisation is not a member. Smart Parking Scotland is a new project for Liftshare and serves to enhance current services for existing clients.</p> <p>The system tracks clear data on how many people are car sharing, using QR code scanning on the Liftshare app. Each car-sharing team generates their own QR code that is printed and used as a parking permit that is validated daily by scanning each group participant in.</p> <p>This product serves to limit any administration needed from an organisation as most of the work is user-based. The parking attendant simply needs to scan the permit to confirm if that car has been authenticated that day. Training and guide is provided for those clients who sign up to the service.</p> <p>The online Liftshare dashboard gives additional stats showing historic and daily results and Lift share managers can log in to see all the users who are in teams and who have authenticated that very day. If parking is looked after by a private company the tool can be handed over to them to manage.</p> <p>It is not only a practical tool but can be used for incentives to encourage and promote carsharing, by giving rewards to regular users or incentivizing a certain amount of trips.</p> <p>It has been tested at various locations in England but it is new to Scotland.</p> <p>The pricing is based on employees and people on the Liftshare system.</p> <p><u>Comments</u></p> <ul style="list-style-type: none"> - TC notes that Faxe is a private company as opposed to Liftshare being a social enterprise. Their Chief Exec is a Director of private car parking company, indigo car parks. Liftshare is cheaper, TC has done pricing on both. - There is a HE FE Scotland super group in Liftshare. This is useful for staff who are seconded to other institutions so they can join up. 	

	<p>Contact Merry Scott for more information.</p>	
<p>3</p>	<p>New Cycling Infrastructure Products & Services - <i>David Wray from (Grease Monkey Cycles)</i></p> <p>Grease Monkey began as a bike servicing organisation and now produce bike servicing stations, shelters and cycling enabling infrastructure and equipment.</p> <p>Scotland has a bold vision for active travel to be seen as the norm by 2030, so there is a lot of work to do. The benefits for carbon reduction, infrastructure reform, health and wellbeing are well documented and this is what Grease Monkey are hoping to enable.</p> <p>Operations include:</p> <ul style="list-style-type: none"> - The organisation facilitate pop-up workshops, however to meet the growing demand they developed bike stations coupled with ‘how-to’ videos on their website to address frequently occurring bike issues. - They also produce inner tube vending machines, these are repurposed cigarette vending machines. They do not need an electricity supply. They provide a good coupling for the repair stations. It is a 24/7 resource. - They produce drying lockers. These are completely modular, require a normal plug connection and contain an inbuilt UV light to kill bacteria. They are manufactured in Europe. - The key reason people stop cycling is theft. Grease Monkeys decided to improve current secure parking offerings by including sockets for e-bikes. These newly developed parking also include charging for EVs. They are armadillo shape to tackle with wind. These units fit 6 bikes and are accessible by a code. They also offer Cycle hubs, which are larger covered stores for improved parking capacity. The products are designed to be recycled at the end of their useful life as well as improved capacity to withstand corrosion. They are manufactured in Scotland so repair and engineers are easy to access if repairs are needed. <p>Contact David Wray for more information.</p>	
<p>4</p>	<p>Smarter Choices Smarter Places (SCSP) Funding - <i>Graham McQueen (Paths for All)</i></p> <p>Smarter Choices Smarter Places (SCSP) Funding is transport Scotland’s revenue fund to address promotions, events, staff time etc.</p> <p>The aim of the project is to increase the number of journeys travelled by walking, cycling, car-sharing and public transport.</p> <p>SCSP Outcomes are:</p> <ul style="list-style-type: none"> ○ Changes in knowledge, attitudes and beliefs towards sustainable travel choices ○ Increased walking and cycling modal share for short local journeys 	

	<ul style="list-style-type: none"> ○ An increase in other sustainable travel choices for longer journeys, i.e. public transport and car share ○ Reduced car use for short local journeys ○ Reduced driver only journeys ○ Building an evidence base for interventions <p>There are 2 funds available: the local authorities fund and the open fund. Both have the same outcomes.</p> <p>An example of one project to come from the funding is the ‘Beat the Streets’ programme. A competition for primary school involving tapping cards on lampposts to gain points for active travel.</p> <p>Another is Transition University St Andrews, who were funded to deliver a package of measures designed to encourage university students and staff, as well as local residents to use active and sustainable transport more often. The project budget was £26,777.</p> <p>The open fund is applicable for anyone, other than private companies, for innovative projects.</p> <p>Examples of projects or studies are listed in the presentation.</p> <p>It is a good time to be applying for the fund. It is not a competitive fund, and Paths for All will work with you on the application to help shape the project to allow funding.</p> <p>There is a 50% match funding element, this is flexible and can be another investment that has been made as long as it is related to the project.</p> <p>Process</p> <p>An institution can have more than one project at a time as long as they are different projects.</p> <p>Submit a 200 word expression of interest to scspopenfund@pathsforall.org.uk (Your expression of interest should identify the population you are targeting, the activities you will undertake and how you think you will be able to demonstrate success.)</p> <p>Cycling Scotland and the University of Edinburgh are happy that funding and knowledge can be reused to benefit the sector more widely and create new opportunities for staff and students across Scotland.</p> <p>Contact Graham McQueen for more information.</p>	
5	<p>Reallocating existing resources through partnership working : The “Unicycles” pool bikes example from the University of Edinburgh and Cycling Scotland – Emma Crowther (UoE), Valentin Jeanjean (Cycling Scotland)</p>	

UniCycles, the University of Edinburgh's cycle hire scheme for students, launched September 2015, around the same time the Cycling Scotland cycle friendly campus scheme was being developed. Some funding was issued from Cycling Scotland to purchase 50 hybrid bikes for the Unicycles scheme. The model was developed following Leeds University projects.

The Unicycle process began by identifying Pollock halls as a key point to offer the bikes, as lower cycling rates were reported there. Marketing and communications were developed to be rolled out with the new pool bikes.

The results were:

- The majority of bikes hired by international and exchange students.
- Surveys reveal the main motivations for using the service are:
 - affordability,
 - easier than bringing a bike from home or buying one in the city
- 40% of users said they would not have cycled if the scheme was not available
- It was effective at increasing the number of students who cycle.

Challenges were getting the students to maintain the bikes, this stems from the commitment not present when a bike is your own. This should be prioritised when bike pool schemes are starting. Running a scheme also involves a very admin heavy process to hire them out.

However, with recent developments in the city-wide Just Eat cycle hire scheme the university decided to partner with this and match the cities infrastructure. This means there is now a network of Just Eat bikes across the estate and the previous Unicycle pool bikes are no longer required, although in fully working order.

As Cycling Scotland funded the original bikes they were asked to help re-distribute these them and saw an opportunity for the sector in doing so.

As previously stated from the University of Edinburgh's experiences, Bike pools are quite admin intensive compared to infrastructure improvements, meaning the commitment from the institution is unique and quite great. Many institutions have not ran a bike hire scheme before so the pool bikes provided a unique opportunity to support institutions to start with a small amount of bikes as a trial. This opportunity also serves to develop a hard evidence base to highlight the need for the development/expansion of bike sharing scheme in future funding opportunities. At very little cost.

	<p>To do so the University of Edinburgh Provided Cycling Scotland with bikes numbers in various sizes and documentation and agreed to share the branding, T&Cs and lessons learned. To get the bikes out to institutions Cycling Scotland Called out for interested institutions for info (Number of bikes requested, admin processes, marketing initiatives, transport matters, maintenance, booking and charging patterns, evaluation, marketing and promotion). They received 14 notes of interest who requested a total of 107 bikes. They shortlisted an allocated the bikes to 6 institutions who were given between 2 and 9 bikes.</p> <p>Contact Valentin Jeanjean for more information.</p>	
<p>6</p>	<p>E-Bike Discussion</p> <p>TC has tried and tested 5+ brands of E-bikes and is more than happy to share the learning.</p> <p>It is noted that a short training session is required before providing E-bikes, to ensure proper use and improve confidence.</p> <p>Sharing of experiences around management and maintenance would be welcomed at the next meeting for those who have e-bikes or are due to receive EST E-bike funding.</p>	<p>SH: Add E-Bike management and maintenance to next meeting agenda</p>
<p>7</p>	<p>Update from ACT Travelwise board – Don Kent (ACT Travelwise)</p> <p>The Act Travelwise AGM is free to members and taking place on 31st January in Birmingham. The day will focus on:</p> <ul style="list-style-type: none"> - Innovation in Active Travel - Section on Transport strategy for Scotland and Wales <p>Don Kent is a UK coordinator for European Mobility Week, European Car-Free day and Travelwise week. The week-long campaign will be held at the same time as, and in co-operation with, European Mobility Week.</p> <p>The Glasgow car free day is a new scheme and was very successful in 2018 and closed down the Kelvin way. They are hoping to close the M8 in 2019. Aberdeen also has a longstanding car free day event.</p> <p>Parking day will take place on 20th September 2019. This is part of European mobility week and involves closing down at least one parking bay and replacing it with some kind of active travel or environmental engagement activities.</p> <p>St Andrews had their first Car Free day this year. Included soft play, yoga and skateboard ramps.</p> <p>Contact Don Kent for more information.</p>	

8	<p>Next meeting: May 2019</p> <p>Possible talk about E-bikes management and maintenance following the recent funding for institutions from EST.</p>	<p>All: Advise on next meeting location and discussion topics</p>
9	<p>THANKS AND CLOSE</p> <p><i>Trudy Cunningham, Travel and Transport TSN Co-Convener / University of Dundee</i></p> <p><i>Merry Scott, Travel and Transport TSN Co-Convener / ACT Travelwise</i></p> <p>Thanks to all contributors.</p>	

Minutes prepared by Samantha Hartley, EAUC-Scotland Programme Networks and Communications Coordinator, January 2019